

Ways to separate and dispose of garbage and recyclables

“Business garbage” generated from business activities.

Please note that the rules for separation and disposal are different from household waste.

■ Main Rules

1. Please separate garbage according to the rules posted in the dust corner of each floor.
2. About oversized garbage (approximately larger than a 45L garbage bag);
 - please bring them to the nearest garbage warehouse located at B1F.
 - please put it in a transparent or white translucent garbage bag and bring them separately.
 - * The bags the Kyoto City-designated paid and black garbage bags are not to be acceptable.
3. Some industrial waste needs to be disposed by the resident to arrange a professional.

■ Garbage separation rules (8 Types)

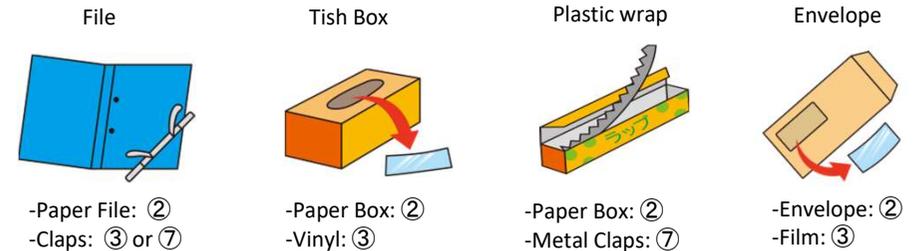
There are eight types of garbage that can be collected by KRP.

*We may check the contents of garbage bags if those are poorly separated or not.

① Combustibles	Paper with odors and stains, thermal paper, receipts, carbon paper, facsimile paper, crimped postcards, vinyl or aluminum coated paper, aluminum foil, waterproof paper, photographs, photo print paper, or coated with something other than paper.
② Recyclable paper	Memo paper, sticky notes, envelopes, postcards, paper bags, wrapping paper, paper boxes, mounts, construction paper, paper files, tissue cases, OA paper, etc. -Remove the parts other from the paper and separate them.
③ Plastics	Plastic containers and packages, trays, bottles, bags, cups, spoon & fork, cushioning materials, packing strings, clear files, etc. - Wash dirty items lightly. (BENTO-galas and cups, etc.) - Be sure to dispose of leftovers food waste goes to “④ Garbage”.
④ Garbage	Tea leaves, coffee grounds, leftovers food waste, etc.
⑤ PET bottles	PET bottles
⑥ Cans and glass bottles	Bottles for Food and Beverages
⑦ Metals and glass	Plates, Tea bowls, CD, DVD, hangers, screws, wires, scissors, Aluminum foil, various spray cans - Be sure to use up the contents of the spray can before dispose.
⑧ News paper, Magazines, Cardboard, Books, Shredders	Even a small amount should be carried to the garbage warehouse; - Fasten it with a string; Separate by each of News paper, Magazines, Cardboard, books. - Put only shredder scraps in a bag.

■ Garbage separation rules (Other Notes)

1. Cans, bottles, and PET bottles purchased from vending machines;
 - To dispose them should be used the trash box of the vending machines .
2. Cigarette butts (include heated tobacco);
 - Be sure to check the extinguishing of the fire before disposing of it in the cigarette butt container in the smoking room. (There is a smoking room or space at each Building. Exe.KISTIC-5F)
3. Separation; exe.
 - Remove the parts other from the paper and separate them as below; (See left page for the No.)



■ Some industrial waste needs to be disposed by the resident to arrange a professional.

For examples

- Experimental waste of ;
 - Liquid
 - Animal-related
 - Clothes and rags
- Large amount of ;
 - Dry batteries, CDs, DVDs
 - Brochures and catalogs
- Office furniture
- Over sized garbage



If you are unsure of the disposal method or would like to introduce a contractor, Please contact us; Kyoto Research Park Corp. TEL : 075 -315-9333

① Combustibles

Paper plates and cups with odors and stains Tish Paper coated Aluminum Pizza BOX Splitter Silica gel packet

Crimp postcard Carbon paper photocopying paper Receipt, thermal paper Puck coated aluminum And Pla-coated Photo printing paper

④ Garbage

Leftovers

Tea bag

Coffee grounds

⑤ PET bottles

Purchased from vending machines, they should be disposed to the trash box of the vending machine.

⑥ Cans and glass bottles (Foods & Beverages)

Purchased from vending machines, they should be disposed to the trash box of the vending machine.

② Recyclable paper



Pla-coated goes to ①

Remove metal and plastics parts

Film goes to ③

Items marked on the left.

Calendar Envelope Post card Paper box and bag Cigarette BOX Paper cores; duct tape or toilet paper

⑦ Metals and glass

Glassware Tea bowls CD/DVD Case goes to :③

Hanger Wire Screw

Scissors Cans of sweets, etc.

Spray can Aluminum foil

Be sure to use up the contents.

⑧ News paper, Magazine, Cardboard, Book, Shredders

*Even a small amount should be carried to the garbage warehouse.

News paper Magazine

Cardboard Book

Laminated goes to ①

Shredders

③ Plastics

*Wash dirty items lightly.

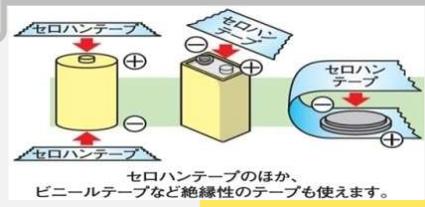
BENTO-Gala Cup of noodles, soup Plastic bag Clear file stationery

balun Portioned cups of BENTO Plastic Packaging Film Sweets wrapper Cable ties

Container of sweets and gum syrup Muddler Beverage Cups Styrofoam

• Straw • Lid • Containers

Batteries



-Dry cell battery;
Dispose to trash box in the garbage warehouse located at B1F.

-Rechargeable battery;
Arrange a professional by the resident to dispose.